

REQUEST FOR INFORMATION

TOWN OF TIVERTON, RHODE ISLAND
TOWN CLERK'S OFFICE
343 HIGHLAND ROAD

PROJECT:
**CONSULTATION AND IMPLEMENTATION OF POTENTIAL NON-UTILITY SCALE RENEWABLE ENERGY PRODUCTION
PROJECTS LOCATED WITHIN THE CORPORATE LIMITS OF TIVERTON, RHODE ISLAND**

Statement of Need

The Town of Tiverton is participating in the American Recovery and Reinvestment Act / Energy Efficiency and Conservation Block Grant Program (ARRA-EECBGP) as administered by the Rhode Island Office of Energy Resources (RIOER; <http://www.energy.ri.gov/cities/index.php>). The competitive grant portion of this program allows municipalities to submit proposals for non-utility scale renewable energy projects that meet specific criteria as set forth in the ARRA-EECBGP regulations (<http://www.energy.ri.gov/documents/5927.pdf>). The deadline for such proposals is April 16, 2010. The Town of Tiverton aims to engage a qualified Energy Services Company (ESCO) to consult on potential qualifying projects, assist in the grant application process, and if awarded funding, execute said renewable energy projects.

Background

High-level overviews of the Town can be found at <http://www.ri.gov/towns/view/tiverton/> and <http://www.tiverton.ri.gov/town/town.html>.

The Town operates a number of facilities in support of municipal operations. Initial analysis of energy usage across these facilities indicates various opportunities for possible non-utility scale renewable energy production installations. The Town seeks such opportunities as a way to help moderate long-term operational costs, drive local economic activity, and lessen its carbon footprint.

As this grant program is competitive in nature, there is no guarantee that any project proposal will be funded. Potential ESCOs must understand this prior to engagement in activities.

Qualifications

Qualified ESCOs must:

- Have demonstrated experience with non-utility scale renewable energy projects (consultation, development, implementation, ongoing analysis) that have provided positive ROI to clients
- Have demonstrated experience working with municipalities on such projects (references will be checked)
- Have demonstrated experience working with municipalities on grant-based programs similar to ARRA-EECBGP
- Be licensed to work in the State of Rhode Island
- Be properly insured; liability insurance must be carried for any and all work done within/for the Town
- While not mandatory, ESCOs that have successfully registered with the R.I. Office of Energy Resources will be given preference.

Information Requested

Responses to this ROI request must include the following:

- Overview of company and details of the services provided
- Specific case studies showcasing previous or current work with a municipality on a non-utility scale renewable energy project. Such case studies should include project background, opportunity analysis, development and implementation of solution (time, costs, etc.), and post-implementation analysis of the project to gauge impact.

- Overview of how your company will engage the municipality in the project lifecycle
- Overview of your company's fee schedule
- List of references that include municipality client(s) that we could contact
- Proof of registration with the R.I. Office of Energy Resources (if applicable)
- Any other information you feel is beneficial to municipal officials in the selection of an ESCO for this type of work.

Selection of Expert

Our evaluation criteria for possible ESCO partners will include the following:

- Demonstrated experience with project types described in previous sections of this RFI
- The ability to execute pre-build project components (e.g., opportunity analysis, project definition, submission of aforementioned grant application) prior to April 16, 2010. As this grant program is competitive in nature, there is no guarantee that any project proposal will be funded. Potential ESCOs must understand this prior to engagement in activities.
- Outcomes of in-person meeting(s) with appropriate town officials to discuss your qualifications
- Consultation with references you provide in your RFI response package
- Successful registration of your ESCO with the R.I. Office of Energy Resources

Time for Response

ESCOs must provide three (3) copies of their RFI response package no later than March 19, 2010 at 2:00 p.m. at which time the packages will be opened and acknowledged by the Town Administrator or his designee in the Town Council Chambers. **All package covers/envelopes must be clearly marked with "RENEWABLE ENERGY GRANT PROGRAM RFI RESPONSE".**

Packages should be delivered to:

Tiverton Town Clerk's Office
Town Hall
343 Highland Road
Tiverton, R.I. 02878

Interim questions regarding this RFI can be directed to Bill Gerlach, Tiverton Energy Committee, at gerlachbill@yahoo.com or 401.575.1799.